

Document Submittal Reference Sheet

Supporting Documents

Permit Application



You can select Multiple files to upload into each container, but you cannot add after you upload into one. If you need to upload more than one file and you have already added one, delete the one file and reselect multiple files and upload all.

Complete Building Plan (Building,...)

Add Attachment

+

Supported: .pdf

REQUIRED

Supporting Documents



All documents other than drawings/plans are considered Supporting Documents unless incorporated in the plans.

These Documents include:

- Energy Calculations
- Geotechnical Reports
- Benton Franklin District Health Approval
- Other Supporting Documents
- Water Availability Forms/ City Approvals
- Site Plan
- Owner Declaration Forms
- Other Needed Studies
- Surveys
- Deeds
- Title Reports

Select Type

Add Attachment

+

Supported: .pdf, .jpg, .png, .jpeg, .gif, .tiff, .doc, .docx, .xls, .xlsx, .text, .dwg, .zip, .csv, .rtf, .dxf,...

Please remember to submit all Supporting Documents that are required for your permit/plan. On most applications you can submit as many supporting documents as necessary. **Only .pdf submittals are allowed.**

Drawings/Plans

These Files may include Site Plans, Mechanical, Electrical, Plumbing, Architectural, or Structural plans, or road construction plans. **Only .pdf files are allowed to be downloaded.**